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**Long Range Planning Committee Meeting**  
February 25, 2019

**Attendees:** Steve Jenkins, Diane Lyons, Laura Schulkind, Joe Phelan, Tom Burnell

**CDEP, LRP & CAC**

The committee spent the first part of the meeting discussing the intersection of the CDEP plan with the Long Range Plan. From the outset of the development of the LRP, the committee has been mindful that the 2 plans should be neither stand alones, nor run parallel to each other. Given the new ESSA regulations, the CDEP committee has begun discussions about updating the academic goals of their plan. Now, with the recommendations of the Citizen's Advisory Committee, we wonder how the 2 plans work in conjunction to form a District-wide strategic plan? How will the work of synthesizing the plans be conducted?

The committee discussed the possibility of asking Lloyd Jaeger, facilitator for both the CDEP and CAC plans, if he had interest in this work. Joe will reach out to him for his feedback. The financial piece of the plan will likely need to be done through an objective efficiency expert. Discussions will continue about who should be called in for that work.

**Declining Enrollment**

We then turned our attention to the near-term issue of smaller class sizes hitting RHS and the next wave of smaller classes rising to BMS. Tom demonstrated the change in class size K-12. In one year, a class started K with 71 students. Though that particular class size rose over time, ultimately, it graduated with 72 students. Alternately, there are some classes that enter K with 62 kids and graduate at 84. There are no rules for determining these fluctuations. Our planning will need to be flexible enough to plan for shifting numbers.

Given our best estimates, it is clear that we need to determine next steps on school configuration. Questar BOCES will be conducting their audit on admin and business staffing. A component of that audit will be efficiency and may shed light on next steps for how our buildings are structured.

We need to review space use. As we shed a section/grade every year, what does that mean for classroom space? Are there revenue generating uses for these spaces? Joe and Tom will discuss with the Principals.

**Next Meeting:** March 19

**Meeting Agenda:**

- Follow-up re: Lloyd Jaeger
- Follow up re: Questar audit

Respectfully submitted by Laura Schulkind