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**PERFORMANCE MONITORING/AUDIT COMMITTEE
MINUTES
OCTOBER 15, 2020**

Attendance: Jackie Raccuia, Steve Jenkins, Mark Fleischhauer, Christine Natoli, Tom Burnell, Albert Cousins

Albert gave an update on the facilities project. The Convection oven in the HS cafeteria is now working. Counters are to be re-installed in the Physics lab. Most major work is finished, other than punch list items.

A survey has gone out to families regarding the re-opening. The more people who receive the survey and complete it, the more accurate the results. The current results of the survey are as follows:

5% - Feeling overwhelmed
16% - Everything is fine
37% - Going relatively well
42% - Tough but OK

There are approximately 300 responses. The survey data will be provided to Principals for analysis and a report will be presented to the Board of Education from that analysis.

Committee discussion revealed some questions and areas for possible data collection:

Could HS work be due the next time a student attends class in person? Variable due dates came up in several communications.

Remote PE has been shared as a concern. Committee members asked for data on participation, any relaxed regulations on PE (are we meeting standards?)

Science labs – What are 2020-21 requirements? How are students doing with meeting the requirements?

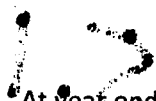
What is the Guidance/College Preparation process going to be like this year?

How are we utilizing Naviance?

Albert indicated we will likely still have snow days. Contractual obligations would require the district to give back un-used days. Further planning is needed regarding days that would result in a delay under normal circumstances. These would likely be a fully remote day.

Finance

For the capital project, there is approximately \$750,000 remaining between remaining project money and allowances that have not been used. A plan needs to be developed on how to use these funds. There are some projects/alternates that could be considered.



At year end 2019-2020, there was approximately more monies available than at the end of 18-19. The unemployment reserve was increased. ERS/TRS reserves were also increased. The Tax Certiorari reserve increased by \$300K. There are approximately \$400K in filings for tax certioraris. The employee benefits reserve increased as well.

The cafeteria fund is in the black by \$16K. This is \$20K less than the final results from last year, but still good. There is inventory left from last year, due to the COVID-19 closures. The free COVID-19 breakfast/lunch program has been extended until June 30, 2021. All students can receive free breakfast and lunch daily. Students may take meals home for the days when they are learning remotely. The meals are paid for by a Federal program. Participation has been increasing.

The fund balance in Federal funds was \$14K. It had been <\$113K> for 18-19.

A fund balance projection will be prepared for the December meeting.

Tom noted that the annual audit report had been received today. This year's audit was done remotely by electronic means. A presentation will be scheduled (likely remote) for later in the fall.

Respectfully submitted,

Mark Fleischhauer