

**MINUTES OF THE GOVERNANCE COMMITTEE MEETING OF THE
RHINEBECK CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
HELD ON JANUARY 13, 2021**

A meeting of the Governance Committee (the “Committee,” the members of which are referred to as “Committee Members”) of the Rhinebeck Central School District Board of Education (the “Board”) was held on January 13, 2021 (the “Meeting”) via Zoom.

Present at the Meeting were Albert Cousins, Steve Jenkins, Diane Lyons and Matthew Van Wormer, constituting all of the Committee Members.

Mr. Cousins greeted all in attendance and called the Meeting to order at approximately 5:00 p.m.

A. Committee Discussions

1. The Committee Members discussed the format of the presentation of the Committee meeting minutes at the full Board meeting. The Committee Members noted that the Committee meeting minutes are circulated to the Board in advance of the Board meeting and that the Committee meeting minutes are posted on the District website for the community members to read at their convenience.
2. The Committee Members noted that the format of Board and Committee meetings have recently changed from in-person to remote via Zoom. The Committee Members also noted that this was likely to be the case for at least the near future. The Committee Members discussed whether there needs to be any specific protocols established in view of the transition to Zoom meetings.
3. The Committee Members then discussed the format of the Superintendent’s Report. The Committee Members agreed that the Superintendent’s Report has added value and is a helpful summary of recent notable developments in the District.

4. The Committee Members noted that this is a mid-year check-in point and that it would be appropriate at this time to evaluate the effectiveness of the Board and Committee structure.

B. Committee Decisions

1. The Committee Members decided that, to the extent practicable, report outs of Committee meeting minutes should be synthesized to emphasize key discussion points and decisions. The Committee Members agreed that it would be helpful to remind community members that the full minutes are posted on the District website and that, as a result, a full recitation of the minutes at the Board meeting may often be unnecessary.
2. The Committee Members agreed that Board members should announce if they need to leave a Zoom meeting for more than a minute or two. The Committee Members also agreed that during the public comment period, members of the public wishing to make a public comment should have their cameras turned on and announce their names and home addresses prior to making any comment.
3. The Committee Members agreed that if there are topics Board members would like discussed in the Superintendent's Report, they should communicate such topics in advance of the Board meeting. The Committee Members also agreed that Board member questions during this portion of the meeting should generally be limited to the topics covered in the Superintendent's Report.
4. The Committee Members decided that as this is essentially a mid-year check-in point, the Governance Committee would welcome any discussion or suggestions on the operations and effectiveness of the functioning of the Board and its various committees,

and in particular, with respect to the functioning of meetings in the context of the current Zoom environment.

There being no further business, upon a motion duly made and seconded, the Meeting was adjourned at approximately 6:00 p.m., Eastern Time.

Matthew J. Van Wormer
Acting Secretary

