

**Board Operations Meeting Minutes**

September 9, 2020

**Discussions**

The Committee noted that this was the Committee's first meeting and discussed the duties and responsibilities of the Committee.

The Committee discussed the Committee's structure, reporting, and meeting rescheduling guidelines.

The Committee discussed what types of reports and presentations it would like the Board of Education to receive this school year.

**Decisions**

The Board Operations will focus on how the Board is functioning overall, how the vision/mission should be incorporated into Board priorities, Strategic Planning, Performance Monitoring, External and Stakeholder relations, and the Comprehensive District Education Plan.

- The Committee decided that there is not a need for a chairperson for the committees in view of their small sizes.
- The Committees determined that Committees should hold meetings as scheduled unless 2 or more members cannot attend.
- The Committee agreed that minutes could be enhanced by having two sections: a discussion, followed by any decisions.
- The Committee stated that minutes should be reviewed by the Committee prior to sending them out to the full board or putting them in board packets.

***Board Presentations/Topics***

- The Committee agreed that the full Board can suggest topics for presentation, and in future years this will be included in the goal/priority setting summer work session. For this year, topics should be discussed at the committee level for a review by the full Board.
- The Committee agreed that October's report should be an update on the reopening and should include feedback gathered from faculty, parents, and students and synthesized by district administrators.
- The Committee agreed that November's report should be a review on how the 1 to 1 device is going at all levels and include the strengths, opportunities for growth, and next steps.
- The Committee proposed a potential future topic be a discussion of opportunities for students seeking or requiring more rigorous instruction.