

INVITATION TO BID

RHINEBECK CENTRAL SCHOOL DISTRICT

Electric Cargo Van (per specifications)

Bid # 2024-01

PURPOSE OF THE BID:

The Rhinebeck Central School District is requesting sealed bids from qualified vendors for purchase by the Rhinebeck Central School District.

Sealed bids due: April 4, 2024. Specifications can be obtained via the Rhinebeck Central School District website www.Rhinebeckcsd.org. Under the heading “District” and “Bids/RFP”.

To be considered, the sealed bid must be received in the Business Office to the attention of Tom Burnell, Assistant Superintendent of Support Services Rhinebeck Central School District no later than 2:00 pm on Monday, April 4, 2024. The Business Office is located at 45 North Park Road, Rhinebeck NY 12572. The Board of Education reserves the right to reject any or all proposals submitted.

Note: The bid shall contain the certification to non-collusive terms as set forth in section 103-d of the GML (General Municipal Law) <https://www.nysenate.gov/legislation/laws/GMU/103> and in accordance with GML 104 <https://www.nysenate.gov/legislation/laws/GMU/104-A>. These requirements must be strictly complied with.

During the selection process, the District reserves the right, where it may serve the District’s best interest, to request additional information or clarification from firms/individuals submitting sealed bids, or to allow corrections of errors or omissions. At the discretion of the District, firms/individuals submitting a sealed bid may be requested to make oral presentations or via Zoom link (if necessary) as part of the evaluation process.

Dated: March 21, 2024
Rhinebeck, NY 12572

By: Tom Burnell, Assistant Superintendent of Support Services

INVITATION TO BID LETTER

March 21, 2024

Rhinebeck Central School
45 N Park Road
Rhinebeck NY 12572

Bid# 2024-01

Re: Bid Proposal for an Electric Cargo Van

To Whom It May Concern:

The Rhinebeck Central School District will be accepting bid proposals for the above referenced "Electric Cargo Van." Bids must be delivered by 2 p.m. on April 4, 2024. Bids received after this date and/or time will not be accepted and will be returned unopened to the sender.

The purpose of this purchase is to secure a competitive bid.

Key components of this purchase include:

Ford E-Transit-350
Engine: Electric
Model Code: W9C
Transmission: 1-Speed Automatic
Drive Train: RWD
Body Style: 3D Cargo Van
Delivery must be available within a reasonable time; as soon as available but no more than 4 weeks from the date of the bid proposal.

If you are interested in submitting a bid, it should be delivered to the name and address listed below in a sealed envelope labeled as follows:

Rhinebeck Central School
Attn: Tom Burnell
45 North Park Road
Rhinebeck NY 12572
Bid # 2024-01

Bids must be prepared and submitted using the bid forms provided and must be typed or printed and then signed in ink.

All bids received by the deadline date and time shall be reviewed by the District Treasurer and the Director of Operations. All bids must include *Attachments 1 & 2*, attached hereto, as required by NYS, conform to the specifications/standards and be responsive, accurate, and cost reasonable. The reviewers will select the vendor and the contract will be executed between the Rhinebeck Central School District and the winning bidder.

The Rhinebeck Central School District has the right to reject any and/or all bids at their sole discretion. Should you have any questions or concerns about any of the items on the work write-up, please contact Tom Burnell at Tburnell@rhinebeckcsd.org or 845-871-5500 X5528 for clarification prior to bidding. You are reminded that your bid will be exempt of all sales tax.

Upon selection of the winning contractor, The Rhinebeck Central School District will send a Bid Award Notice to the selected contractor.

Thank you for your consideration of this Invitation to Bid.

Attachment 1: IRAN DIVESTMENT ACT CERTIFICATION

As a result of the Iran Divestment Act of 2012 (Act), § 165-a of the State Finance Law, the Commissioner of the NYS Office of General Services (OGS) has developed a list (prohibited entities list) of “persons” who are engaged in “investment activities in Iran” as defined in the law).

The below-signed Proposer affirms the following as true under penalties of perjury:

By submission of this proposal the firm/company and each person signing on behalf of the firm/company certifies, under penalty of perjury, that to the best of his/her/its knowledge and belief the Proposer is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the State Finance Law.

Signature:_____

Print Name and Title:_____

Company Name:_____

Date:_____

Attachment 2: PROPOSAL CERTIFICATIONS- (Non-Collusive Certification)

FIRM NAME _____

BUSINESS ADDRESS

TELEPHONE NUMBER

EMAIL _____

1. General Certification

The Proposer certifies that he/she will furnish services as described herein at the price herein quoted.

2. Non-Collusive Certification

By submission of this proposal, the Proposer and each person signing on behalf of the Proposer certifies that to the best of its knowledge and belief:

- a. The prices in this proposal have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other competitor.
- b. Unless otherwise required by law, the prices which have been quoted in this proposal have not knowingly been disclosed by the Proposer and will not knowingly be disclosed by the Proposer prior to opening, directly or indirectly to any other competitor; and
- c. No attempt has been made or will be made by the Proposer to induce any other person, partnership, or corporation to submit or not to submit a proposal for the purpose of restricting competition.

SIGNATURE

DATE

NAME OF SIGNATORY & TITLE

Attachment 3: BID PROPOSAL

BID PROPOSAL for FORD E-TRANSIT-350: _____

BID PROPOSAL for SIMILAR VEHICLE: _____

If proposing a different model than specified please include all materials/brochures with this bid so that the model can be evaluated for this bid proposal.

BIDDER SIGNATURE _____

NAME/COMPANY _____

ADDRESS _____

TELEPHONE #: _____ **FAX #:** _____

DATE _____