

## Long Range Planning Committee

Minutes October 16th 2017

Present: Joe Phelan, Tom Burnell, Laura Schulkind, Deirdre d'Albertis, Diane Lyons

The committee was provided with several documents to review. The first was a complete list of courses offered at the high school from 2009 through 2018 and the number of students that selected each class broken down by grade. The committee will compare this list to the actual enrollment for the current year. The next two documents were the master schedules for the middle and high school. As the group reviewed these it was clear that we had many questions for Dr. Davenport, and it was decided that members would write out their questions and we would compile a list for our next meeting. The final document was a realtor's market overview by school district that includes a 10 year history. We did not have time to review this at today's meeting. After a presentation at this past weekend's NYSBA conference the committee is fully in favor of having the district move forward with the purchase of forecast5 software. The members feel this will be a valuable tool as we move forward with long range planning. It can also be used in other areas of the district and should be a time saver for our business office. This product is BOCES aid able at about 50%. Joe will send an email to the full board to make sure everyone is in support. The post office asked us to make some changes to our postcard before it can be mailed out. Tom will work on it this week with Laura's help if needed. The goal is to mail it out by the end of the week and to have the survey sent out about 1 week later. Those questions are ready to go. There was a short discussion about the details of putting together a base model plan. This plan would show what the district would offer if the school only offered those services that are mandated. For instance 4 years of English is required in the high school but the type of class AP/honors etc is not. Further thought as to how to present this base plan model is needed.

### **On-going LRP To-Dos:**

- Administrative meetings
- Steve Boucher
- Sheldon Tieder
- Steve Jensen/Marvin Kreps
- Ed Davenport/John Kemnitzer
- Emily Davison
- Develop Advisory Committee Charter
- Explore Shared Svc opportunities

- Long-Range Planning software purchase
- Statistical Neighbor review & School engagement
- Organizational Charts - District & Building Level
- State Mandated Services vs Rhinebeck offerings
- Develop ongoing survey questions/timing
- Set up Listening Sessions/Coffees with the Board - timing & topics
- Set up meeting with Realtors
- Additional research as ideas are generated

*Long Range Planning Goal:*

*The Board will work to understand and address the challenges of declining enrollment and attaining financial stability. In the first-year of this multi-year goal, the Board will engage the school community and community-at-large in providing feedback regarding a preferred and sustainable model of educational programming, while projecting fiscal assumptions and enrollment data over a 3-5 year period in support of the development of the 2018-19 proposed school budget. In year two, the Board will complete the long-range plan, to be updated annually.*

Next meeting October 30th

Respectfully Diane Lyons