

**MEMBERS PRESENT:**

**DEIRDRE d'ALBERTIS  
MARK FLEISCHHAUER  
STEVE JENKINS  
DIANE LYONS  
LIZ RAUM  
JACLYN SAVOLAINEN  
LAURA SCHULKIND**

**OTHERS PRESENT:**

**JOSEPH PHELAN  
THOMAS BURNELL**

**REGULAR MEETING**

**1.0 Call to Order**

President d'Albertis called the meeting to order at 7:43 pm.

**2.0 Approval of Minutes**

**2.1 Motion** by Fleischhauer, seconded by Schulkind, the Board voted to approve the minutes of the November 28, 2017 Regular Meeting.

**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Raum, Schulkind, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT  
MOTION CARRIED**

**3.0 Public Comment**

None.

**4.0 Reports and Discussion**

**4.1 2018-19 Budget Development Updates – Rollover Budget**

Mr. Burnell distributed copies of the 2018-19 Rollover Budget to the Board for discussion. He stated we are starting with a tax levy limit at a higher place due to last year's tax levy voter override. The tax levy growth factor has been received already. It is .57%, which is less than last year. This is for new construction and additions. Renovations are not included in the tax base growth factor.

The CPI is at 2.05%. However, Mr. Burnell reported that he was told it would be decreasing, so he went with a prudent number of 1.80%. The official number will be released around January 15<sup>th</sup>, so this number wont be accurate until then.

We will be retiring one of our long-term debts next year, which will reduce the tax levy and our overall budget next year.

Mr. Burnell reviewed the revenue side of the budget in detail. The Board discussed if there were any ways to increase revenue from rental space. Organizations are required to have their own insurance when renting space.

The numbers for special education services were discussed. Mr. Burnell believes some of the numbers will go down after this year's CSE annual meetings. Mr. Burnell pointed out an increase in occupational education and physical therapy with the new self-contained room. Deirdre d'Albertis requested a document that could show the savings of moving students from BOCES to a self-contained room at RCSD.

For social work services, this budget number is slowly increasing as we are trying to reduce relying on grants to pay for it.

The numbers for transportation are an estimate, as the transportation CPI won't be released until June. Next year, there is a possibility of eliminating one MS/HS bus run. However, that is not reflected in the numbers yet.

It was discovered that the District isn't reimbursed for students that participate in summer work study, or even during the regular school year. We are only reimbursed for work that is done in the school.

Mr. Burnell stated that he would go into detail for some of the budget details related to employee negotiations and benefits in executive session.

The rollover budget shows a 5% budget to budget increase. This is not a final budget for 2018-19, and Mr. Burnell stated that he is being very conservative for the first run through.

#### **4.2 Board Committee Reports (Policy, Long Range Planning, Curriculum, Finance, Personnel)\***

Policy Committee: Liz Raum discussed the many policies that were reviewed and the minor changes that were made to each policy.

The Committee discussed recognition for donations with a plaque. They brought up levels of giving, student involvement, donation tree, donations book, a digital donation tree, a centralized area to display, and plaque size requirements. The Policy committee will discuss and come up with a proposal.

##### Long Range Planning Committee:

Laura Schulkind discussed the December 1<sup>st</sup> meeting highlights. The Committee discussed Forecast 5, State Mandated Long Range Financial Plan, the Parent Survey, and Master Schedules. The Parent Survey will be closing on December 15<sup>th</sup>. Superintendent Phelan shared information from a meeting with DCC personnel and county superintendents. Current Rhinebeck graduates were among the smallest cohort of DCC students (2-3) needing remediation, particularly in Math. Diane Lyons shared the information discussed at the December 11<sup>th</sup> meeting. Answers to questions regarding the master schedule were discussed. The Committee also discussed the idea of moving up the timeline for creating the master schedule. They also discussed the pros and cons of lowering the out of district tuition rate.

Curriculum Committee:

Deirdre d'Albertis reviewed the December 4<sup>th</sup> meeting minutes. Marvin Kreps discussed all of the NYS Education Department Standards, Curriculum, and Assessment updates at the meeting. Every few years, the standards have changed. RCSD staff have been developing our own curricula, building on what we already have. There is transition time being built into the implementation of the new standards through 2021-22, so the process doesn't have to be rushed.

Finance Committee:

Liz Raum reviewed the December 7<sup>th</sup> meeting. They discussed the new format for tracking cafeteria expenses and revenues. The rollover budget also was discussed as a starting point for budget development based on a series of assumptions.

Personnel Committee:

This will be discussed in executive session.

**5.0 Comments**

**5.1 Good News**

Steven Jenkins wanted to shout out again to Justin Randall, RHS Math/Engineering Teacher, who attended the Rhinebeck Science Foundation donor party along with two students. The students demonstrated some of the apps they built and spoke to the AP Computer Science program. Great presentation!

Deirdre d'Albertis stated that the RHS open house was wonderful yet again. The teachers hold open office hours to drop in. She believes it is a great practice!

**5.2 Old Business**

Superintendent Phelan stated that he attended a recent Rhinebeck Collaboration meeting with Mark Fleischhauer. He stated that Mayor Bassett was singing the praises of the District's student collaborations with the Village. Some of the projects they are working on are tree planting efforts, records retention efforts, and Journalism class collaboration for the village newsletter. Mayor Bassett is very impressed with how well these efforts are working out. They discussed peddler's permits, for which there is no charge for not-for-profits. School groups will be required to get a peddler's permit for sales in the Village, as well as other groups and individuals. Tom Burnell is looking to see if they can give the village a blanket insurance coverage for the school groups. The Mayor stated they will hear next week about the block grant they wrote for the crosswalk across East Market Street at North Parsonage Street. Superintendent Phelan stated they will be reaching out to renew plans to use the village hall, town hall and Good Shepherd Church as emergency evacuation sites for students and staff, should we need to evacuate the school buildings.

**5.3 Public Comment**

None.

**5.4**    **Other**  
None.

**6.0**    **Action Items**

**6.1**    **Motion** by Fleischhauer, seconded by Schulkind, upon the recommendation of the Superintendent of Schools, the Board voted to approve the following consent items:

**6.1.1**    **Motion** upon the recommendation of the Superintendent of Schools to approve CSE and CPSE recommendations. \*

**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**

**6.2**    **Motion** by Fleischhauer, seconded by Schulkind, upon the recommendation of the Superintendent of Schools, the Board voted to approve a first reading the consideration of modifications to the following Board Policies: #5240 – Public Performances by Students; #5311.4 – Care of School Property by Students; #5305 – Eligibility for Extracurricular Activities; #5680 – Student Fees, Fines, and Charges for School Equipment; #5751 – Video Cameras; #6110 – Budget Planning; #6113 – Dissemination of Budget Recommendations; #6210 – Local Tax Levy; and, #6240 – Investments.\*

**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**

*Jaclyn Savolainen suggested a change to #5305 the chart on the second page. She suggested adding the word "required" in the First Violation section. It should read as: Ineligible for athletic competition for up to 20% of the season's contests (rounded to the nearest whole contest) and **required** successful completion of an educational component as designated by the building principal.*

**6.3**    **Motion** by Fleischhauer, seconded by Schulkind, upon the recommendation of the Superintendent of Schools, the Board voted to approve the list of additional emergency conditional substitute teachers and non-instructional staff for the 2017-18 school year.

**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**

**6.4**    **Motion** by Fleischhauer, seconded by Schulkind, upon the recommendation of the Superintendent of Schools, the Board voted to approve the Memorandum of Understanding between the Rhinebeck Central School District and the County of Dutchess, through the Dutchess County Department of Behavioral and Community Health (DCBCH), to permit DCBCH to use the Rhinebeck Central School District buildings, grounds, and equipment for mass immunization and prophylaxis, in the event of a public emergency, effective January 1, 2018 through December 31, 2018. (See attached.)\*.

**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**

**6.5 Motion** by Fleischhauer, seconded by Schulkind, upon the recommendation of the Superintendent of Schools, the Board voted to accept the following awards from the Rhinebeck Parent Teacher Student Organization (PTSO), in the total amount of \$10,440, as follows:

- CLS Grades K-5 Special Area Winter Olympics project, submitted by David Woulfin, in the amount of \$440; as stipulated;
- District's K-12 Arts in Education fund, to support the integration of the arts into the core academic curriculum, in the amount of \$10,000, as stipulated.\*

**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**

*Thank you to the PTSO for their generous gifts.*

**6.6 Motion** by Fleischhauer, seconded by Schulkind, upon the recommendation of the Superintendent of Schools, the Board voted to approve additional coaches/advisors for the 2017-18 school year, effective November 6, 2017, in accordance with the 2016-17 RTA salary schedule:

<b>Boys Basketball:</b>	<b>Varsity</b>	<b>David Aierstok</b>	<b>\$4,532</b>
	<b>Modified</b>	<b>Marc Burg</b>	<b>\$2,541</b>
	<b>Assistant</b>	<b>Bill Hoynes</b>	<b>Volunteer</b>
<b>Girls Basketball</b>	<b>JV</b>	<b>George Nikolatos</b>	<b>\$3,136</b>
	<b>Modified</b>	<b>Jake Slate</b>	<b>\$2,541</b>
	<b>Assistant</b>	<b>Mary Fuchs</b>	<b>Volunteer</b>

**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**

*Diane Lyons expressed appreciation for all of the volunteers that come forward to assist our coaches and our programs. Superintendent Phelan stated that all of our volunteer coaches are certified as well.*

**6.7 Motion** by Fleischhauer, seconded by Schulkind, upon the recommendation of the Superintendent of Schools, the Board voted to approve an extension of the leave request under the Family and Medical Leave Act from Karen Signor, having commenced on September 28, 2017 through December 3, 2017, now extended through February 12, 2018, with such leave to be taken as paid medical leave through the period of disability as certified by a physician in writing, to the extent of her accrued sick time.

**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**

- 6.8 **Motion** by Fleischhauer, seconded by Schulkind, upon the recommendation of the Superintendent of Schools, the Board voted to approve the appointment of additional Enrichment Program advisors for Chancellor Livingston Elementary School for the 2017-18 school year. (See attached.)\*  
**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**
- 6.9 \*\*\*\*\***TABLED**\*\*\*\*\***Motion** upon the recommendation of the Superintendent of Schools, the Board voted to approve the appointment of Allison Knowles as a long-term substitute in the position of Grade 6 Science at the Bulkeley Middle School, effective on or about January 2, 2018 through approximately March 23, 2018, at the pleasure of the Board, at the per diem substitute teacher rate, or at Step 1 BA (\$52,914, prorated) if the leave extends beyond 30 days, in accordance with the RTA Salary Schedule for 2016-17. This appointment is to fill the vacancy created by the leave of absence granted to Ashley Wilsey, Grade 6 Science teacher at the Bulkeley Middle School. \*  
**Motion by Fleischhauer, seconded by Schulkind, the Board voted to table Item #6.9.**  
**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**
- 6.10 **Motion** by Fleischhauer, seconded by Schulkind, upon the recommendation of the Superintendent of Schools, the Board voted to abolish a twelve (12) month Typist I position effective December 31, 2017, and to create a ten (10) month Typist I position.  
**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**
- 6.11 **Motion** by Fleischhauer, seconded by Schulkind, upon the recommendation of the Superintendent of Schools, the Board voted to approve the appointment of additional advisors for Rhinebeck High School for the 2017-18 school year. (See attached.)\*  
**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**
- 6.12 **Motion** by Fleischhauer, seconded by Schulkind, upon the recommendation of the Superintendent of Schools, the Board voted to approve a medical leave request under the Family and Medical Leave Act from Gretchen Werner, Teaching Assistant, having commenced on December 11, 2017, until on or about January 16, 2018 or upon clearance by her health care provider to return to work.\*  
**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**

**6.13 +Motion** by Fleischhauer, seconded by Schulkind, upon the recommendation of the Superintendent of Schools, the Board voted to approve the Civil Service appointment of Ralph Chianese to the position of Teacher Aide, at 6.5 hours per diem, with a 26 week probationary period, effective September 6, 2017, at a salary of Step 1 (\$21,652), in accordance with the ANIE Salary Schedule for 2017-18.  
**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**

**6.14 +Motion** by Fleischhauer, seconded by Schulkind, upon the recommendation of the Superintendent of Schools, the Board voted to approve the following resolution:

**BE IT RESOLVED**, that the Board of Education of the Rhinebeck Central School District approve the Corrective Action Plan that addresses the Office of the State Comptroller's Audit Report #2017M-135, dated September 2017. The Corrective Action Plan is attached.\*

**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**

*Laura Schulkind questioned Audit Recommendation 8, as to who monitors. Mr. Burnell stated the Board and Audit Committee would be responsible for making sure the work is done.*

**7.0 Proposed Executive Session**

**Motion** by Fleischhauer, seconded by Schulkind, the Board voted to enter Executive Session to discuss collective bargaining negotiations with our teachers union at 9:30 pm.  
**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**

**Motion** by Fleischhauer, seconded by Schulkind, the Board voted to return to Regular session at 10:07 pm.  
**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**

**Motion** by Fleischhauer, seconded by Schulkind, the Board voted for Joseph Phelan as clerk pro tempore.  
**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**

**6.9 Motion** by Fleischhauer, seconded by Schulkind, upon the recommendation of the Superintendent of Schools, the Board voted to approve the appointment of Allison Knowles as a long-term substitute in the position of Grade 6 Science at the Bulkeley Middle School, effective on or about January 2, 2018 through

approximately March 23, 2018, at the pleasure of the Board, at the per diem substitute teacher rate, or at Step 1 BA (\$52,914, prorated) if the leave extends beyond 30 days, in accordance with the RTA Salary Schedule for 2016-17. This appointment is to fill the vacancy created by the leave of absence granted to Ashley Wilsey, Grade 6 Science teacher at the Bulkeley Middle School.\*

**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**

**8.0 Adjournment**

**Motion** by Fleischhauer, seconded by Schulkind, the Board voted to adjourn at 10:09 pm.

**VOTE: 7 AYE (d'Albertis, Fleischhauer, Lyons, Jenkins, Schulkind, Raum, Savolainen); 0 NAY; 0 ABSTAIN; 0 ABSENT**  
**MOTION CARRIED**

Respectfully submitted,

Whitney Druker  
District Clerk

Joseph Phelan  
Clerk Pro Tempore