

BUSINESS ELECTIVES

Accounting

COURSE NO.: 06010 LENGTH: 40 WKS.

PREREQUISITES:

COURSE DESCRIPTION & OBJECTIVES:

This course is for students whose career goals are in any way related to business. The course is designed to develop core skills in accounting. Sole proprietorship, partnership, service and merchandising businesses are covered through an entire fiscal period. It is also recommended for students who wish to pursue post-secondary training in accounting and business fields.

INSTRUCTIONAL PROCESSES & MATERIALS:

This course provides students with the necessary rules and language of accounting, as well as the experience of recording and interpreting financial records and statements. Class will involve brief lecture and hands on application/experimentation, including real life, comprehensive accounting simulations, mid-year and end of year projects. Approximately every fourth chapter, concepts learned are used with professional accounting software.

MATERIALS:

Text: Accounting I, Glencoe 2000 + workbook

Simulation Packets

Glencoe/Peachtree computer software

COURSE REQUIREMENTS & EVALUATION CRITERIA:

- The grade received will be based on concept unit tests, class practice sets, homework practice sets, class participation and a mid-year and final year accounting simulation.
- These simulations allow students to experience accounting as realistically as possible within the school setting.
- The second simulation (20-30 hour project) serves as the final exam grade.