

CDEP MEETING MINUTES

JANUARY 12, 2006

11:30am – 2:30pm

Room 127 RHS

MEMBERS PRESENT: Thomas Blass, Ed Davenport, Jane Ebaugh, Jennifer Hammond-King, John Kemnitzer, Marvin Kreps, Dan O'Leary, Edward Ostapczuk, Joseph Phelan, Regina Recchiia, Patricia Sexton, Edward Sullivan, Julie Turpin, Marla Ulrich, Dean Vallas, Ernie Welch, Katherine Younger.

MEMBERS ABSENT: Sal Guido, Mary Winkler

The meeting convened at 11:40am with opening comments and Agenda overview by Marvin Kreps.

Joseph Phelan distributed the Revised District Strategic Shared Decision-Making Plan in draft form to the CDEP Committee. Mr. Phelan indicated that this plan represented a change in the role and duties of the DSPT. The draft document indicates that the DSPT would become an ad hoc sub-committee of the CDEP committee. The Draft of the revised plan was presented to the Board of Education at the meeting of January 10, 2006 for their review and discussion. Mr. Phelan presented this draft to the CDEP to keep them informed.

Mr. Phelan initiated a discussion of Superintendent's Conference Day Planning for 2006-2007. The Committee was provided the dates as scheduled by Dutchess BOCES. The scheduled Conference Day 2006-2007 dates for Dutchess BOCES are as follows:

- * Tuesday, September 5, 2006
- * Tuesday, October 10, 2006
- * Tuesday, November 7, 2006
- * Friday, February 16, 2007

Mr. Phelan requested that the group review the dates and submit any questions, concerns, or conflicts, to the District Office within the next two weeks for the planning of the District Calendar.

It was requested that the CDEP Members come to the next meeting, on Wednesday, April 26, 2006, with specific objectives and recommendations for the 2006-2007 Superintendent Conference Days so that advanced planning can be completed as appropriate.

February 17, 2006 Superintendent's Conference Day:

The State Education Department requires Districts to schedule a Safety Day. The CDEP Committee requested the Student Support Services Vertical Team take on the task of planning the events of this

Safety Day based on their Action Plans. Dean Vallas raised a question as to the scope of what the State considered "safety," and if the presenters will touch on topics such as Tolerance and Diversity. Marvin Kreps responded by indicating that topics of this sort are central to the goals of each program to be presented. Members of the Committee who are not faculty, or staff in attendance at this Conference Day will be given information and handouts from the various presenters.

A draft memo describing the agenda for the day was distributed to the CDEP team

Previous plans to have AED/CPR training and recertification on that date were changed. A core group of Administrators, Faculty, and Staff were trained on January 26, 2006 in the afternoon, by Robert Krausz and Bonnie Murphy. The group was limited to about 20-25 participants with a concentration on Crisis Response Team members and building Administrators.

Ernie Welch would like the minutes to reflect the superior work on behalf of the Student Support Services Vertical Team in planning the schedule of events for the February 17th Conference Day. The plan represents an enormous amount of effort and thought.

Marvin Kreps asked the Committee if they accepted the Draft Agenda for the Superintendent's Conference Day scheduled for February 17, 2006. The Committee unanimously accepted the plan for the day.

Implementation of the Action Plan objectives:

The CDEP Committee, at the meeting of October 6, 2005, accepted the Vertical Team Recommendations and, due to budgetary limitations, requested that the teams prioritize their recommendations. The Committee was presented with the prioritized list from each Vertical Team. A summary of the Vertical Teams prioritized goals was presented to the Committee in a Power Point presentation, which may be viewed on the District Website. <http://www.rhinebeckcsd.org/committees/CDEP/index.html>

The following goals represent the prioritized list of Vertical Team recommendations that were charted by the CDEP team.

Vertical Team Prioritized Recommendations

Charted by CDEP Team

AIS: Hire K-12 Coordinator

Reading Specialist for the Middle School/ High School (see Math bullet #2)

ELA: Summer Curriculum writing project

AUSSIE

Data reporting for SED compliance

MATH: Summer Curriculum project/ Alignment of EDM with SED

Reading Specialist (see AIS bullet #2)

Before School/ After School Programs

Analysis of the Elementary Master Schedule

Math Lab/ Facilitator

SCIENCE: All four goals are in progress and at various stages of completion

SOCIAL Goals 1 and 2 are in progress.

STUDIES: Goal 3 requires a curriculum writing project be initiated this summer

Vertical Team Recommendations

Top 3 as evaluated and prioritized by the CDEP Committee

1. SUMMER CURRICULUM PROJECTS: All Required

ELA: Draft revision of District Prioritized English Language Arts Curriculum reflecting the new SED performance Indicators K-12

Math: Draft revision of District Prioritized Mathematics Curriculum document reflecting the new SED performance indicators

PE: Draft document to be completed summer of 2006

2. AIS: Middle School Reading Specialist to work across disciplines

High School Reading Specialist to work across disciplines

Hire K-12 Coordinator of AIS Program

3. ELA: Partner with AUSSIE Professional Development Group to align instruction with best practice

**Please note that the next meeting of the Comprehensive District Education Planning team will be held on Wednesday, April 26, 2006 in room 127 of the High School.