

**FACILITIES COMMITTEE MINUTES**  
**December 21, 2017**

Attendance: Mark Fleischhauer, Deirdre d'Albertis, Sheldon Tieder, Tom Burnell, Joe Phelan; visitor Walter Gadsby.

Tom Burnell debriefed the committee on the December 14<sup>th</sup> Owner Meeting with Tetra Tech and Lou Rodriguez of the Palombo Group. Our project is currently in the stage of mechanical review at SED (#356 in line) and it may well take 6 weeks or more to receive approval. The timeline is built around a final approval date of Feb 5<sup>th</sup>; Tom is expecting mid-February at the latest (**see attached**). Until this approval has been received the bidding process should not take place; if we send out specs before that we may need to revise which adds considerable time and expense. Second-party review is not an option for RCSD because we submitted our project in June (before that option was available) and also because of cost (an additional \$24,000).

Much of the meeting was spent reviewing the projected timeline (Capital Project Scope document) from Tetra Tech and Palombo as well as the overall budget in broad strokes (**see attached**). As Tom pointed out, timeline and Scope document before us did not yet reflect changes discussed in their most recent conversation: it should be regarded as an internal working document and as such fluid, subject to change. In particular, individual line item projections are uncertain at this time.

That being said, the current budget shows the district's total project cost goal as \$12,010,000 while the current estimate for total project costs (with alternates, it must be added) is \$13,359,700. This means that the district will look to get quotes back with an awareness that the list of alternates is a logical place to make adjustments. Sheldon provided invaluable context for understanding choices to be made with each of the alternates. So too, Tom discussed line by line budgeting for "Incidentals" (subtotal currently \$1,587,500). Clearly, major savings can and if need be will come from incidentals (Tom expects at least half a million reduction in this category alone).

Deirdre asked that rendering of the work (particularly high-visibility aspects of the capital project) be seen by the Board as a whole sufficiently early for meaningful input.

So too, members of the Facilities Committee would like to know the will of the Board with regard to making such difficult choices in terms of budget constraints: is it appropriate for the committee to make its recommendations to the group with the understanding that detailed conversation and consideration at the committee level informs such recommendations? How involved does the entire board wish to be in that deliberation process?

There was an update on the installation of video cameras in the BMS and RHS cafeterias and in various corridors.

Joe spoke to a recent community member's concern to discuss geothermal heating as an option for the RCSD campuses: currently, this is an option for single residences only in the village and would be in no way cost effective for the district. Sheldon pointed out that 200 wells would be needed for a structure of the size of the combined MS/HS buildings.

The next meeting of the Facilities Committee is scheduled for January 18, 2018.

Respectfully submitted,

Deirdre d'Albertis