

**RHINEBECK CENTRALSCHOOL DISTRICT
COMPREHENSIVE DISTRICT EDUCATION PLAN (CDEP)
COMMITTEE MEETING MINUTES
Wednesday, February 8, 2012
8:30 a.m. - 11:30 a.m.**

Members Present

Brett King	Jennifer Hammond-King	Richard Zipp
Cynthia Ping	John Kemnitzer	Shaun Ramsey
Deirdre Burns	Joseph Phelan	Susan VanVlack
Diane Linenbroker	Katherine Younger	Victor Britton
Edwin Davenport	Marvin Kreps	
Erin O'Brien	Pat Sexton	

Members Absent

Bobbie Bie	Bonnie Murphy
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Agenda

- Welcome and discussion of agenda
- Comprehensive District Education Plan: Team Discussion of 2011-2014 draft
- Spring Superintendent's Conference Day: Planning and Setting the Agenda
- Summer Curriculum Projects
- Technology Plan
- Dignity For All Students Act
- Other???

Comprehensive District Education Plan: Team Discussion

The meeting opened with a welcome and a statement that the State Education Department considers comprehensive planning an important mechanism to implement the Regents Reform Agenda. The District's plan should be aligned with the following:

1. Learning standards and assessments need to be mapped to the common core learning standards. All schools K-12 must implement the common core learning standards beginning in school year 2012-2013.
2. APPR – 3012c statute – District APPR plans are expected to be in compliance with state education regulation beginning school year 2012-2013.
3. Data Driven Decision Making initiative – the creating of network/inquiry teams. It is recommended that each school create a “school-based” inquiry team to analyze student work products, assessments, portfolios that are designed to measure student learning against the common core. The responsibility of the team will be to meet, analyze data, adjust instruction, make curriculum recommendations and set professional development priorities.

The agenda for the meeting included discussions of the CDEP draft, planning of the upcoming Superintendent Conference Day, summer curriculum projects, Dignity for all Students Act (DASA), and the technology plan that is currently in draft form and should be reviewed and sent to the Board of Education for approval.

The team reviewed the format and content of the current Comprehensive District Education Plan. Historically, the District's students have performed well on state tests and therefore the schools have always been in good standing on state accountability measures. The new standard of college and career

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readiness has presented districts throughout the state with many challenges. The current Regents reform agenda has set as an aspirational goal that all students will be college and career ready. Districts must address this challenge with a K-12 systemic approach. A critical aspect of this agenda will include establishing, implementing and monitoring goals at each school in the District that are calculated to meet this state aspirational goal.

The CDEP team discussed the methodology currently utilized to set annual district and school goals monitor student achievement and measure improvement. Historically, Rhinebeck has set annual growth goals calibrated against the NCLB goal of 100% proficiency by 2013-2014. Is this goal setting procedure appropriate for the new state goal of all students achieving college and career readiness standards.

The team discussed parental concerns to “teaching” to the test. Many feel that the schools should teach a robust curriculum, test results will be reflective. The team agreed that the District has maintained a strong tradition of delivering a rich and academically rigorous curriculum which has resulted in students performing comparatively well on state exams.

The team discussed the importance of developing professional development tools to evaluate literacy and measure student learning to support teachers and administrators. It was suggested that it is critical to communicate information regarding the Regents reform agenda to the community, especially parents who wish to help their children at home. It was suggested that the District should present to the community the implications of the new initiatives as they affect the schools and the students. Informing parents of next steps and explaining creative approach. It was suggested that we might want to include a comprehensive communication strategy as a goal not only to the community but within the District because many of the changes are happening rapidly and can be expected to begin in school year 2012-2013.

At the last CDEP meeting, it was agreed that we wanted to stay on course with “old-fashioned” curriculum guidance. The new proposed goals in the CDEP are as follows:

Goal 1: The District shall develop an Annual Professional Performance Review Plan for principals and teachers and shall ensure that it is in compliance with SED regulations.

- This goal is by statute and a requirement.

Goal 2: The District shall articulate and align K-12 ELA, Mathematics, Social Studies, and Science curricula that are aligned with the Common Core Learning Standards.

- The Common Core Learning Standards have learning outcomes by grade level and discipline. It is expected that the ELA and Math tests grades 3-8 for spring of 2013 will be aligned with the CCLS.

Goal 3: The District shall develop a professional development plan to ensure that all instruction is aligned with the instructional shifts embedded in the Common Core Learning Standards.

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- The team discussed the professional development associated with this goal and how we might need more targeted instructional training for teachers depending upon test results and APPR evaluations based upon the NY State Teaching Standards.

Goal 4: The District shall develop a data system that provides all stakeholders the student achievement data required to make instructional decisions in a timely fashion across all academic disciplines.

- The team discussed the necessity of an organized system to deliver data back to teachers/principals/curriculum office especially with our local assessment so we can monitor closely. The team expressed the frustration with receiving data months after the assessment from the state.

Goal 5: The District shall research and evaluate K-12 assessments to measure student learning in Mathematics and English Language Arts.

- The team discussed local assessments and who will make the decision on which local assessment to choose and whether we should choose from the state list or use locally developed assessments.

Goal 6: The CDEP team will evaluate and revise the structure of the Vertical Teams so that the district can align practice with the SED concept of school based inquiry teams.

- The team discussed vertical teams and inquiry teams. The team agreed that we need to address the task of building level data and planning without losing the K-12 perspective. The school based inquiry team's task is a multi-discipline team of teachers, specialists, principals and district administrators who are monitoring student learning against curriculum. Tasks would include:
 - decide metrics to measure and determine if students are making progress or not
 - make recommendations for professional development or curriculum adjustment
 - make decisions by taking a microscopic/telescopic view at student learning as students move through the system using short cycle instruments
- The team agreed to create building based inquiry teams keeping the AIS Vertical Team, Student Support Services Vertical Team and the Technology Vertical Team.

Goal 7: The District shall develop a plan to comply with all provisions of the Dignity for All Students Act.

- The DASA Act is a requirement as of July 1, 2012.

Goal 8: The District shall adopt the final draft of the Technology Plan.

- The team discussed the need to get the Technology Plan approved with the next CDEP. The team discussed the need for the Technology Vertical Team to meet soon.

Superintendent Conference Day

Due to the state changing their testing calendar, the district will have to change the date of our Spring Superintendent Conference Day from April 20th to March 23rd pending approval by the Board.

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The team discussed having a plenary session with the network team in the morning with all staff to discuss all these developments and breaking out by buildings for the rest of the day.

- CLS would like to work on report cards in preparation for going online using this time to write a finalized version; give teachers to do running records, Student Learning Objectives (SLO), have grade level planning time to develop CCLS units.

- BMS would like to work on the Student learning Objectives and related CCLS activities.

- RHS would like to have the faculty spend time working on best practice, lessons, and how to adapt lessons to the new common core learning standards.

Summer Curriculum Projects

The team discussed how to go about summer curriculum this year in light of the common core and curriculum writing. It makes sense to decide what work must be done before September, estimate how many people would participate, figure the cost and see how much money we will have left over for other projects. The team agreed that the staff would respond to a more focused goal for the summer. Once we have a list of what the needs are, we can communicate to staff so they can volunteer for writing opportunities to the principals.

The team discussed working in the moodle to create/modify documents before our next meeting in May. The moodle will also have resources relating to CDEP and common core. The moodle will be opened up to all faculty members in the district for input and review.