

**RHINEBECK CENTRAL SCHOOL DISTRICT  
COMPREHENSIVE DISTRICT EDUCATION PLAN (CDEP)  
COMMITTEE MEETING MINUTES  
Wednesday, May 8, 2014  
8:30 a.m. - 11:30 a.m.**

**Members Present**

Victor Britton	Deirdre Burns	Ed Davenport
Jackie Dedrick	John Kemnitzer	Brett King
Marvin Kreps	Steve Jensen	Diane Linenbroker
Erin O'Brien	Joe Phelan	Cynthia Ping
Shaun Ramsey	Richard Zipp	

**Members Absent**

Bobbie Bie	Bonnie Murphy	Susan Van Vlack
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The meeting began with review of the proposed agenda. The proposed agenda is as follows:

1. Welcome and discussion of agenda
  2. Technology Planning: Steve Jensen presentation and discussion
  3. CDEP Structure for next year:
    - a. Should the District conduct school based planning?
    - b. Should the District implement the Curriculum Governance Council?
    - c. What process should be used to review and revise the existing plans?
      - i. Mentoring Plan
      - ii. AIS-RTI Plan
      - iii. APPR Plan
      - iv. Tech Plan
  4. Update on curriculum development projects: Summer letter has been distributed
    - a. K-5
    - b. MS: ELA and Math
    - c. HS: ELA 9-10
    - d. HS: Math Algebra and Geometry
  5. Superintendent's Conference Day Planning: 2014-2015 school year
    - a. September 2, 2014
    - b. September 26, 2014
    - c. October 20, 2014
    - d. February 13, 2014
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**WELCOME AND DISCUSSION OF AGENDA**

Mr. Kreps reviewed the agenda and distributed copies of the K-12 Curriculum Governance Council Proposal Fact Sheet and the draft of the Rhinebeck Central School District Technology Plan.

**TECHNOLOGY PLANNING**

Mr. Jensen reviewed the CELT recommendations and shared that the technology initiatives will be focusing on three main areas: curricular impact, infrastructure and devices, and professional development and data.

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Mr. Jensen recommended that the District's Mission/Vision be updated to include college and career readiness and technology. Mr. Jensen made a brief reference to the SAMR model which includes four (4) levels of technology integration into the classroom.

Mr. Jensen spoke to technology integration into the curriculum by appraising and modifying current units of studies to see if technology is appropriate or not. Professional Development needs to be structured and differentiated because teachers are at all different levels of technology usage. A CELT Technology Profile for staff will be conducted in the Fall 2014 to determine the need in order to develop targeted professional development for the staff. Mr. Jensen added that a Technology Awareness Day would be beneficial as it proved to be a successful day in the past.

Mr. Jensen spoke to the network audit (SAGE report) regarding the current infrastructure. The report found that:

- the network infrastructure and wiring are outdated
- the network extensions are problematic
- staffing concerns
- operating systems pose security issues
- addressed several operational issues

Mr. Jensen went over the short and long term plans for implementation. Initially, one of the goals for Year 1 is to have a district-wide WiFi network installed and operational by September 2014. A Wireless RFP (Request for Proposal) went out today with the goal for the work to be completed by August 1. Additionally, all the computers (K-5) will be replaced and CLS teachers will be provided with mobile computers to build capacity. It is hoped that the laptops for the teachers will come in before the end of the school year. Teachers will be able to take them home. Mr. Jensen will set up office hours in the summer for teachers to come in for help. Mr. Jensen spoke about the repurposing of the CLS lab to an enriched media center that would house special printers/scanners and other specialized equipment that do not need to be in each classroom. This highly technical area would also be used to teach students how to effectively research by discerning the information on the internet. CLS would be moving to a more mobile technology environment by providing devices (I-pads for grades K-2; laptops for grades 3-5). Mr. Jensen explained that professional development needs to be one step ahead of implementation. Therefore, professional development would take place Year 1 to be ready for the implementation of 1:1 mobile environment in Year 2. The District would look at curriculum integration and the software selection process. Mr. Jensen explained how student participation in GENYES would benefit the district and the students.

Mr. Jensen stated that both the CELT and the SAGE reports identified the need for additional technical support. Mr. Jensen recommends hiring a level 3 Technician to assist with the additional network and to build density. The District would pull back work from BOCES which has been causing a lack of trust and frustration due to slow response time to difficulties.

Mr. Jensen went over the goals for Year 2 which includes moving to the 1:1 integration at CLS. The focus would move to grades 6-8 and the planning process would repeat for BMS. Year 3 would include moving to the 1:1 integration at BMS and the focus would move to the high school. Year 4 would complete the integration at RHS and a re-assessment of K-2. Year 5 would include a re-assessment of the infrastructure (servers, routers, switches, and security networks), ongoing professional development

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and curriculum review. In future years, we would move to an 80/20 strategy for K-12 meaning that resources would be split 80% replacement through the grades and 20% infrastructure.

The committee discussed the pros and cons of wireless vs. wired networks, security, and the trend of schools going with digital textbooks. Mr. Jensen explained that while we are focusing on CLS in Year 1 due, in part, to the large number of XP machines that are no longer being supported, support for the middle and high school will continue. The good machines at CLS will be moved to the middle and high schools to supplement for now.

Mr. Jensen briefly went over the draft technology plan currently in development.

Mr. Britton stated that as we continue to move away from vocational education, a portion of the student body is not being advocated for. BOCES is moving away from certain programs due to the lack of student interest and there doesn't seem to be many offerings in the trades. The committee discussed possible alternate venues such as what other BOCES are offering, shared services/collaborations with other districts, and internships at local industries. Other ideas include orientation courses (exploratory) offered to students in home/car systems to make them better consumers.

Mr. Phelan expressed his concern that the District is not made aware of programs being phased out by BOCES. This matter needs to continue to be a matter of discussion.

**CDEP STRUCTURE FOR NEXT YEAR**

Mr. Kreps asked the committee for direction on whether the District should conduct school based planning. The School Based team would produce a sub-plan that the CDEP Committee would monitor. The school principals would work with Mr. Kreps to identify participants for the School Based Team. The responsibilities of the team would be to analyze data and information for each building. Secondly, the Curriculum Governance Council would monitor, review and evaluate all SED curriculum, instruction and assessment initiatives, engage in professional learning about the same, and guide and direct curriculum. The Governance Council would replace CDEP Vertical Teams. The Council would make recommendations based on their research and the School Based Teams would follow up. The Curriculum Governance Committee would compose of 12-15 members of the professional faculty including all core subjects as well as the arts and physical education. The committee agreed to go forward with school based teams and the curriculum governance council.

Mr. Kreps asked whether the CDEP should impanel a new group to look at the Mentoring Plan. Mr. Phelan asked that CDEP hold off a bit longer regarding the Mentoring Plan until more information comes in. The Committee felt that the AIS-RTI Plan and APPR Plan need to be impanelled as well.

**SUMMER CURRICULUM**

Mr. Kreps explained the summer curriculum process. CLS faculty has been rewriting the entire K-5 ELA curriculum and will continue this work over the summer. It is expected that a draft of this work will be prepared by the end of the summer. Proposals for ELA in 6-10, Math, Algebra and Geometry will be a priority.

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**SUPERINTENDENT'S CONFERENCE DAYS**

September 2, 2014: The committee discussed continuing the same program.

September 26, 2014: Mr. King asked to have Maryann Brittingham return to CLS to work on strategies for classroom management. Dr. Davenport requested professional development working with at-risk students. The committee discussed having Maryann Brittingham come in to work with both schools.

October 20, 2014: The committee discussed setting this day aside to write SLOs and analyze MAP scores.

February 2, 2015: The committee discussed using this date for a Differentiated Technology Plan Day with a possible snow date planned.

The meeting was adjourned.