

Finance Committee Meeting

June 15th, 2017

Attendees: Joe Phelan, Tom Burnell, Diane Lyons, by Phone: Mark Fleischhauer

Cafeteria profit and loss

The cafeteria is at a loss of about \$25,867.19 compared to \$11,607.16 from May of last year. The difference is a combination of a replacement freezer (\$5,150), an increase in food prices (\$4,000) and a salary payment for June that was made in May this year (\$4,000). The reimbursement from the federal government is down and Tom will be looking at this closer to figure out why, his guess at this time is less participation. Tom and Larry discussed raising prices; they feel that we are already at the top of the scale for lunch prices in the area so they would rather not increase those. They would like to increase the ala-carte items which have not seen an increase in a long time. The committee was in favor of this increase. We looked at the participation numbers from the last four years and participation is down. This is most likely due to declining enrollment. There are smaller numbers for breakfast in the HS which could be attributed in small part to the change in start time. Students going to CTI have less time for breakfast. Overall there seems to be no other change that could be attributed to the change in start time either positive or negative. It was noted that the cafeteria will need to be part of the long range planning. With enrollment declining it is possible even likely that the cafeteria will have more and more losses. Tom and Larry continue to look for ways to grow the program.

Request for proposals

Tom went over a few of these requests with the committee.

OT/PT will probably stay the same. We currently use a 3/1 model, 3 weeks hands on with a therapist and 1 week working in the classroom. A 9/1 is favored.

The bus contract could rebid in 2 years time if we were looking to make changes it can also just roll over if no changes are needed.

Budget transfers

More money was spent then originally budget for long term subs, tutors and class coverage by teachers when subs are not available.

Coaching also appears to have gone over but Tom would like to double check to make sure co-curricular numbers were not put into athletics.

Busing – a handicap bus was added.

Tom informed us that a new expense for next year in special education could take our two placeholders up. There may also be a need for two additional aids for two new students.

Audit

The comptroller finished their audit and it seems to have gone well. The report will not be available until sometime in the fall. The auditors were very impressed with the cyber security plan by Steve Jensen. A few improvements were noted about procedures in our extracurricular accounts and having more student involvement by the treasurer and minutes from meetings. The use of triplicate forms could also be beneficial. We should add at our organizational meeting all the various bus companies we use even occasionally.

Respectfully submitted by Diane Lyons