

FACILITIES COMMITTEE MINUTES
SEPTEMBER 20, 2016

Attendance: Deirdre d'Albertis, Lisa Rosenthal, Mark Fleischhauer, Sheldon Tieder, Tom Burnell, Joe Phelan, Kristen Bouffard (Tetrattech), Garrett Hamlin (Tetrattech – on the phone)

The committee reviewed the documents to be presented at the Community Facilities Taskforce (CFT) meeting to be held later in the evening. The documents consisted of a powerpoint presentation and a draft scope document.

The powerpoint consists of an agenda for the evening, photos of key project items, and points about various aspects of the project, including discussion of the BCS, priority items and timeline of the project. The draft scope document consists of a list of project items and their priority, 1 through 3, as currently prioritized.

Garrett reviewed the planned program for the meeting. Garrett thought it would be best to hand out the scope document about halfway through the powerpoint, after reviewing the photos and core items. As currently listed, the priority 1 items total approximately \$8.3 million, priority 2 approximately \$1.9 million, and priority 3 \$1.5 million. The CFT will be told that they are free to suggest changes in priority of the items, and may suggest other items not listed that ought to be considered. Some discussion has already taken place in the facilities committee that some re-prioritization may be needed. Garrett asked whether a slide or two of financial considerations should be added. It was decided that Tom would provide a slide indicating the tax impact on an average home with STAR exemption (for each prioritized list) as well as a slide showing debt service information, as some debt service will be coming off the books as the project would begin. Garrett also will add that the CFT members are free to tell us any project-related information they would like to know, and the information will be provided as soon as possible.

Following the discussion on the presentation for the evening, Joe and Tom briefed the committee on their interviews of 2 finalist construction management firms. Tom and Joe both indicated that the firms were both excellent candidates. Joe said he and Tom will make a final decision and have a recommendation for the BOE to consider at Tuesday night's meeting.

Respectfully submitted,

Mark Fleischhauer