

RHINEBECK CENTRAL SCHOOL DISTRICT/FACILITIES COMMITTEE

Minutes of Meeting of August 30, 2016

Present: Mark Fleischhauer, Deirdre d'Albertis, Lisa Rosenthal, Joe Phelan, Tom Burnell, Sheldon Tieder. Invited guests: Garrett Hamlin, Kristen Bouffard (on phone), Tetra Tech Architects & Engineers.

The Committee discussed development of the anticipated capital project. The Committee tentatively selected 3 dates for meetings of the community review committee: September 12th, September 20th, and September 26, 2016, at 7:30 p.m. Joe is assembling a list of community members, based on names suggested by members of the Board, to whom invitations to participate should be sent, and the Communications Committee (of which Deirdre is a member) will work on public statements to solicit additional community involvement. The expectation is that Garrett and/or Kristen will attend these meetings, as will Sheldon, and Joe and/or Tom, with Committee members attending if they are available. The first session will likely be some sort of informal presentation to the community members to acquaint them with the district's needs and the generalities of the planned work. The community members will be offered the opportunity to take a tour of the facilities to see the sites of the proposed work. The next 2 meetings will be devoted to digging into the proposals in detail and soliciting community reaction. Thereafter, the Committee will consider the community members' input and formulate a plan to be presented to the Board.

The Committee acknowledged that for a referendum that is to be held on December 6, 2016, the timing is very tight. The Board will have to vote to approve the project at its October 11, 2016 meeting in order for the steps necessary to hold the referendum to take place as required by law. This means that the Board would have to receive a presentation on the Committee's recommendation sometime during the week of October 3, 2016 (probably on October 5th or 6th), which will require a special meeting, because there will not be sufficient time for the Committee members, the administrators and the Tetra Tech representatives to meet and put together a recommendation in time for the Board's prior regular meeting on September 27, 2016. While the Committee believes that it is still possible to hold to the present schedule, the Board should consider whether it would be preferable to move the vote to January 2017, so that the process is not rushed and the community's input can be fully considered.

The Committee reviewed a revised Condensed Facility Evaluation document from Garrett, which incorporate photographs, as the Committee had previously requested. The Committee discussed Mark's questions about three of the items: the curtain wall replacement at CLS, a proposal for installation of building-wide air conditioning at all 3 schools, and a proposal for reconfiguration of kitchens at BMS and RHS. As to the curtain wall, Garrett and Kristen talked about the improvement in materials that is available now over the materials used 50+ years ago when CLS was built. The Committee requested that the document be edited to remove the potential for a redesign to modernize the appearance of the curtain wall, as neither the Committee nor the

administration thought that there was a need to alter the structure on a purely aesthetic basis.

Regarding the possibility of adding air conditioning to the 3 schools, after a thorough discussion it was the Committee's view that this was not necessary to delivering quality education to our students and, in addition, the cost of over \$2.5 million did not warrant significant consideration. Nevertheless, if either the Board or the community members feel differently, the Committee will reconsider this conclusion.

Regarding the kitchens, Garrett, Kristen and the administrators agreed with the Committee that more specific information is needed, both to determine what the needs are for kitchen reconfiguration. Larry Anthony, the district's food services director, has not yet been consulted, and Tetra Tech has not done an extensive review or formulated a reliable budget for such work. Joe and Tom will reach out to Larry to bring him into the discussion, as everyone agreed that he has to consider and weigh in on the school's needs before any further, useful steps can be taken.

Tom briefly updated the Committee on the results of the RFP issued for a construction manager for the project. The district received 4 proposals, which Tom is in the process of reviewing. The applicants are Turner Construction (which the district used as construction manager on the prior capital project), Triton Construction, the Palumbo Group, and C&S Company. Tetra Tech has experience working with 3 of these outfits. Tom will complete his review of the proposals and share his opinion with Joe, Sheldon and Garrett. Shortly thereafter, Tom intends to schedule interviews with the most promising applicants, so that a recommendation can be made within the next few weeks. The Committee decided that it was not necessary for them to participate in these interviews.

Next Meeting: September 8, 2016 at 2:30 P.M.

Dated: August 30, 2016

Respectfully submitted,

Lisa Rosenthal